

Durant Industrial Authority

MINUTES OF THE DURANT INDUSTRIAL AUTHORITY REGULAR MEETING May 13, 2019 AT 3:00 P.M.

1) Call to Order –

Chairman Pierce called the meeting to order at 3:00 p.m., declared a quorum present, and opened the meeting.

2) Roll Call – Jennifer Taylor

The following Durant Industrial Authority members were present: Steve Brittingham, Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Jeff Shattuck, Ashley Stuteville

The following members were absent: Sean Burrage, Tammye Gwin

The following guests were present at this month's meeting: Curtis Armor, John Cathey, Michael Clements, Robert Holliday, Tim Rundel, Judy Siemens

3) Opening Invocation – Trustee Hammock

4) Consideration and Action – Approval of Minutes of the Regular Meeting of April 8, 2019. – Chairman Pierce

A motion was made by Jeff Hammock to approve the minutes as presented. Dennis Garrett seconds the motion. The motion carried by:

Aye: Steve Brittingham, Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Jeff Shattuck, Ashley Stuteville
Nay: None

5) Review Industrial Authority Financial Reports – Judy Siemens

Judy Siemens presented the March financial statements.

6) Consideration approval of Budget for Fiscal Year 2019-20 – Judy Siemens and Paul Buntz

Paul Buntz shared the information in the trustee's packets is initial figures for information only. Nothing to consider.

7) Consideration approval of Contract between the City of Durant and the Durant Industrial Authority for Fiscal Year 2019-20 – City Manager Tim Rundel

Janet Reed made a motion to continue this item until after executive session. Seconded by Jeff Hammock. The motion carried by:

Aye: Steve Brittingham, Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Jeff Shattuck, Ashley Stuteville
Nay: None

8) Consideration and Action – Durant Industrial Authority Claims – April 2019 - Chairman

Chairman Pierce reviewed the claims for the Durant Industrial Authority:

○ AT&T Mobility.....	\$55.53
○ Bryan County Abstract Co.....	\$2,963.00
○ Cheryl Jackson.....	\$2,407.61
○ Durant Area Chamber of Commerce	\$1,385.00
○ Loucinda French	\$30.00
○ Jennifer Taylor.....	\$150.00
○ John Jackson	\$2,407.60
○ Oklahoma Department of Commerce	\$7,020.66
○ Paul Buntz.....	\$4,500.00
TOTAL	\$20,919.40

A motion was made to approve by Janet Reed. Jeff Hammock seconds the motion. The motion carried by:

Aye: Steve Brittingham, Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Jeff Shattuck, Ashley Stuteville
Nay: None

9) Update on Durant Industrial Authority Projects and Related Items – Paul Buntz

The May 2019 report was included in the authority members packets. No Action Taken.

10) Information Items

- a. Letter from Commercial Metals Company and ad valorem taxes paid for tax year 2018.**
- b. Economic Reports**

The authority reviewed the reports included in authority members packets. No Action Taken.

11) Consideration action regarding status of agricultural leases on DIA property.

- a. Leases with payments received.**

No action taken.

- b. Leases with no payment past due.**

Paul Buntz shared with trustees the steps that have been taken to try and collect payment on the lease for 36093 SR 78, Durant, OK 74701. A motion was made by Janet Reed to terminate the lease and change the lock on the gate. Seconded by Jeff Hammock motion carried by:

Aye: Steve Brittingham, Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Jeff Shattuck, Ashley Stuteville
Nay: None

**12) Consider Executive Session for the Durant Industrial Authority to discuss items
(Executive Session Authorized by Title 25, Section 307B.1 and 307B.3 of the Oklahoma
State Statues)**

- a. Further discussion terms of Sale of Property and Project Energy**
- b. Discussion hiring, compensation, and employment contract of new director**

A motion was made by Janet Reed to return to Regular Session. Jeff Hammock seconds the motion. The motion carried by:

Aye: Steve Brittingham, Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Jeff Shattuck, Ashley Stuteville
Nay: None

13) Consider Motion to Return to Regular Session - Chairman

A motion was made by Dennis Garrett to return to regular session. Seconded by Jeff Hammock. The motion carried by:

Aye: Steve Brittingham, Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Jeff Shattuck, Ashley Stuteville
Nay: None

14) Consideration and Action Pursuant to Items 12a. and 12b. above - Chairman

No Action Taken

Item 7 continued from earlier in meeting above:

Jeff Hammock made a motion to approve the contract between the City of Durant and the Durant Industrial Authority for Fiscal Year 2019-20 as presented. Seconded by Jeff Shattuck. The motion carried by:

Aye: Steve Brittingham, Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Jeff Shattuck, Ashley Stuteville
Nay: None

15) Durant Industrial Authority New Business – Chairman

No New Business

16) Adjournment – Chairman

A motion was made by Janet Reed to adjourn the meeting. Seconded by Jeff Hammock. The motion carried by:

Aye: Steve Brittingham, Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Jeff Shattuck, Ashley Stuteville
Nay: None

17) Meet with Economic Development Council immediately following DIA Meeting for general discussion of economic development in Durant.

No Action Taken – did not meet.