

Durant Industrial Authority

MINUTES OF THE DURANT INDUSTRIAL AUTHORITY REGULAR MEETING DECEMBER 10, 2018 AT 3:00 P.M.

1) Call to Order – Chairman Tucker

Chairman Tucker, called the meeting to order at 3:00 p.m., declared a quorum present, and opened the meeting.

2) Opening Invocation – Paul Buntz

3) Roll Call – Jennifer Taylor

The following Durant Industrial Authority members were present: Billy Blackburn, Dennis Garrett, Tammye Gwin, Jeff Hammock, Darrell Mendez, Janet Reed, Jerry Tomlinson, Martin Tucker

The following members were absent: Sean Burrage

The following guests were present at this month's meeting: Charles Calhoun, John Cathey, Michael Clements, Robert Holliday, Tim Rundel, Jim Thorpe

4) Consideration and Action – November 13, 2018 Minutes of Special Called Meeting – Chairman Tucker

A motion was made to approve by Dennis Garrett. Darrell Mendez seconds the motion. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Darrell Mendez, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None

Non-Voting Members: Tammye Gwin

5) Consideration and action on revised loan documents and payment reduction on CDBG-ED loan on Earth Bio-Fuels Project.

Paul Buntz informed the committee the documents are part of the yearly extensions requested, they allow the payment to go lower each year.

A motion was made to approve by Dennis Garrett. Jerry Tomlinson seconds the motion. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Darrell Mendez, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None

Non-Voting Members: Tammye Gwin

6) Review Industrial Authority Financial Reports – Judy Siemens

Chairman Tucker stated the budget analysis provided by the City was in the members packets. Asked

the authority for any questions, no questions asked.

7) Consideration and Action – Durant Industrial Authority Claims – November 2018 – Chairman Tucker

Chairman Tucker reviewed the claims for the Durant Industrial Authority:

○ AT&T Mobility.....	55.65
○ Center of Economic Dev Law	5905.49
○ Cheryl Jackson – Cardinal Glass Principal/Interest	2407.60
○ Durant Area Chamber of Commerce – Membership/Rent/Copy Machine Usage.....	1585.00
○ Loucinda French	30.00
○ Graystone Media Group.....	876.65
○ Jennifer Taylor – Monthly Stipend	150.00
○ John Jackson – Cardinal Glass Principal/Interest	2407.61
○ OK Dept of Commerce – CDBG Loan Payments	7020.66
TOTAL	20438.66

A motion was made to approve by Darrell Mendez. Jeff Hammock seconds the motion. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Darrell Mendez, Janet Reed, Jerry Tomlinson, Martin Tucker
Nay: None
Non-Voting Members: Tammye Gwin

8) Information Items:
a. Employment Report from OESC
b. Sales Tax Report

Paul Buntz shared with the authority that the recent report from OESC shows that the unemployment rates continue to drop, they are currently at 2.6% in October.

Tim Rundel shared information on the latest report with the authority, due to the fact that the Sales Tax Report was not available for inclusion in the packet. The report shows that Sales Tax are flat for the year.

9) Update on Durant Industrial Authority Projects and Related Items – Paul Buntz

Paul Buntz updated the authority on the following projects:

- TUBACEX – City council has approved the TIF. The City will apply for a CDBG-ED grant to provide additional flow to the adjacent 12in water line by connecting it to a 16in line in town plus a master meter on the 12in line at Highway 78 and Country Club.
- STEELFAB – There continues discussions on the water pressure and the requirement for metering for the fire flow loop. Also, Rural Water District #5 needs the line from Hwy 78 metered and funding for the master meter is included in the CDGB-ED grant for Tubacex. The cost for metering the fire flow line is estimated to cost roughly \$88,000, and there are no funds left in the SteelFab CDBG-ED grant for that. There have been discussions with the city’s engineer, Brandon Wall, on the CDBG-ED grant for Tubacex and he says it would be possible to

utilize those funds for SteelFab project to meter the fire flow line. Approval does have to come from RWD #5 to be able to operate without it being metered until that time. It would be helpful to contact RWD#5 Board members for their support to request a waiver on the metering requirement for the fire flow line until the CDBG-ED grant funds are available to accomplish this.

- ENERGY – Everything is moving forward for environmental, as long as that works out, he feels like they will move here.
- UPS – Building and depot structure is coming along.
- BRUCEPAC – ongoing.

10) Consider and possibly take action on contract between DIA and the City of Durant regarding funding and operation of the Durant Industrial Authority.

Chairman Tucker passed out copies of the contract approved by city council in April 2018. After discussion Darrell Mendez made a motion for the chairman to sign the contract. Seconded by Billy Blackburn. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Darrell Mendez, Janet Reed, Jerry Tomlinson, Martin Tucker
Nay: None
Non-Voting Members: Tammye Gwin

11) Consider Executive Session for the Durant Industrial Authority to discuss two items (Executive Session Authorized by Title 25, Section 307B.1 and 307B.3 of the Oklahoma State Statues) – Chairman Tucker

A motion was made by Jeff Hammock to enter into executive session. Seconded by Jerry Tomlinson. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Darrell Mendez, Janet Reed, Jerry Tomlinson, Martin Tucker
Nay: None
Non-Voting Members: Tammye Gwin

*****Dennis Garrett left during Executive Session*****

12) Consider Motion to Return to Regular Session – Chairman Tucker

A motion was made by Jerry Tomlinson to return to regular session. Seconded by Jeff Hammock. The motion carried by:

Aye: Billy Blackburn, Jeff Hammock, Darrell Mendez, Janet Reed, Jerry Tomlinson, Martin Tucker
Nay: None
Non-Voting Members: Tammye Gwin

13) Consideration and Action Pursuant to Items 10A and 10B Above – Chairman Tucker

No Action Taken

14) Durant Industrial Authority New Business – Chairman Tucker

Janet Reed shared that she has received correspondence from the state chamber, they are wanting representation from the Durant Industrial Authority on some of their committees. She feels that the authority needs to obtain membership and having someone going to those committees as representation.

She also requested that we go back to having an expense report instead of the budget analysis we are currently getting.

15) Adjournment – Chairman Tucker

A motion was made by Jeff Hammock to return to regular session. Seconded by Tammye Gwin. The motion carried by:

Aye: Billy Blackburn, Jeff Hammock, Darrell Mendez, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None

Non-Voting Members: Tammye Gwin