

Durant Industrial Authority

MINUTES OF THE DURANT INDUSTRIAL AUTHORITY MEETING JULY 18, 2018, AT 3:30 P.M.

I. Call to Order – Chairman Martin Tucker

Chairman Tucker called the meeting to order at 3:32 p.m., declared a quorum present, and opened the meeting.

II. Opening Invocation –Janet Reed

III. Roll Call – Jennifer Taylor

The following Durant Industrial Authority members were present: Billy Blackburn, Sean Burrage, Dennis Garrett, Tammye Gwin, Janet Reed, Jerry Tomlinson, Martin Tucker.

The following members were absent: Darrell Mendez.

The following guests were present at this month's meeting: Charles Calhoun

IV. A) Consideration and Action – June 11, 2018 Minutes of the Regular Called Meeting B) Consideration and Action – June 20, 2018 Minutes of the Regular Called Meeting C) Consideration and Action – July 9, 2018 Minutes of the Regular Called Meeting

A motion was made by Jerry Tomlinson to approve all. Janet Reed seconded the motion. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None

Non-Voting Members: Sean Burrage & Tammye Gwin

V. Review Industrial Authority Financial Report – Month Ending June 2018 – Greg Buckley

After discussion that what was provided was a ledger and not a financial statement. Chairman Tucker made a motion to table the Financial Report. Dennis Garret seconded the motion. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None

Non-Voting Members:Sean Burrage & Tammye Gwin

VI. Consideration and Action – Durant Industrial Claims July 2018 – Chairman Tucker

Chairman Tucker explained Claims and Payments shown in packets. A motion was made by Jerry Tomlinson to approve all claims. Janet Reed Seconded the motion. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None

Non-Voting Members: Sean Burrage & Tammye Gwin

VII. Economic Scorecard and Unemployment Reports.

Paul Buntz shared with the board our Economic Scorecards and unemployment reports that was included in the packets. These reports show that out of 100 micro counties Durant was showing #23 in 2015, #2 in 2016, and #4 in 2017. Also, that our unemployment rate is at 3.6% which is very good. Tammye Gwin noted that there is a website that can be emailed out to the board in which someone could do a comparison of us to any of the 100 micro counties. She also noted that Choctaw nation just engaged tip strategies to do a study of their counties, once all the reports are ready for each county they will be sharing with each of the counties leaders.

VIII. Consideration and Action – Memorandum of Understanding on Fiscal Relationship between the City of Durant and the Durant Industrial Authority.

Discussion was held. Janet Reed made a motion to accept the Memorandum of Understanding and move forward. Billy Blackburn seconded. Motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None

Non-Voting Members: Tammye Gwin & Sean Burrage

IX. Consideration Appointment of Secretary for the Authority – Chairman Tucker

Jerry Tomlinson made a motion to Appoint Jennifer Taylor as secretary of the DIA with a monthly stipend payment of \$150.00. Billy Blackburn seconded the motion. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None

Non-Voting Members: Sean Burrage & Tammye Gwin & Sean Burrage

X. Consideration and Possible Action in Regard to Project Hickory Industrial Project – Paul Buntz

Martin Tucker directed members to their packets which has a copy of the signed letter of intent. The next step would be to send the letter to the city for them to recognize that is has been completed, then begin work on an economic agreement which will spell out who will be responsible for what within the project, there is a meeting scheduled for Friday, July 20 at 1:30 pm to begin work on that. Paul Buntz updated that everything is continuing to move forward, Vanessa, the project manager is using his office next week to begin meeting the contractors, engineers, etc. No Action Required.

XI. Update on the Durant Industrial Authority Projects – Paul Buntz

- Project H20 had called one day wanting to reconsider Durant. They had thought the town in Texas was going to fall through, but that same day of call the city council approved an incentive agreement with project H20. No change in that project.
- Paul has spoken with an engineer from ODOT regarding Old Hwy 70 (E. Main St.) from SE 3rd – CMC regarding improvements agreed to. Engineer informed that bids would be awarded in September, we should begin seeing construction in October.
- Bruce Pac would like to build a refrigeration unit to the East Side of their building. It would be 70 feet high, but their current set backs only allow them to go 40 feet. They have a meeting scheduled with the board of adjustment on the 25th of this month for that.

XII. Consideration and action to approve granting of easement to the City of Durant for Water and Sewer lines to serve Steel Fab – Paul Buntz

Paul Buntz handed out copies of the members to the authority, discussion was held. A motion was made by Janet Reed to approve the easement. Seconded by Billy Blackburn. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None

Non-Voting Members: Tammye Gwin

XIII. Consider Executive Session for the Durant Industrial Authority – Executive Director Job Search (Executive Session Authorized by Title 25, Section 307B.1 of the Oklahoma State Statue) – Chairman Tucker

Motion was made Martin Tucker to move into Executive Session. Seconded by Janet Reed. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None

Non-Voting Members: Tammye Gwin

XIV. Consider Motion to Return to Regular Session. – Chairman Tucker

Jerry Tomlinson made a motion to return to regular session. Seconded by Janet Reed. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None

Non-Voting Members: Tammye Gwin

XV. Consideration and Action Pursuant to Item XIV above. – Chairman Tucker

Janet Reed made a motion to allow the chairman to proceed with hiring process after initial meeting with city officials. Seconded by Jerry Tomlinson. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None

Non-Voting Members: Tammye Gwin

XVI. Durant Industrial Authority New Business – Chairman Tucker

Janet Reed asked for photos to update the website from: Billy Blackburn, Martin Tucker, Dennis Garrett.

XVII. Adjournment – Chairman Tucker

A motion was made by Martin Tucker to adjourn. Janet Reed seconded the motion. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None
Non-Voting Members: Sean Burrage