

# Durant Industrial Authority

## MINUTES OF THE DURANT INDUSTRIAL AUTHORITY MEETING JUNE 11, 2018, AT 3:00 P.M.

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### **I. Call to Order – Chairman Tucker**

Chairman Tucker called the meeting to order at 3:00 p.m., declared a quorum present, and opened the meeting.

### **II. Opening Invocation –Jerry Tomlinson**

### **III. Roll Call – Paige Murray**

The following Durant Industrial Authority members were present: Billy Blackburn, Sean Burrage, Dennis Garrett, Jeff Hammock, Darrell Mendez, Janet Reed, Martin Tucker

The following Support Staff members were present: Paul Buntz and Paige Murray

The following guests were present at this month's meeting: Tim Rundel - City Manager, John Cathey, Michael Clements – Durant Democrat, Jim Thorpe, Charles Calhoun, Robert Holliday – OG&E

### **IV. Consideration and Action – May 7, 2018 Minutes of the Regular Called Meeting – Chairman Tucker**

A motion was made by Jeff Hammock to approve. Janet Reed seconded the motion. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Darrell Mendez, Janet Reed, Martin Tucker

Nay: None

Non-Voting Members: Sean Burrage

### **V. Review Durant Industrial Authority Financial Report - May 2018 – Greg Buckley**

Tim Rundel and Greg Buckley were not present, though Rundel arrived later. A motion to table discussion of the report until the next meeting in their absence was made by Jeff Hammock. second. Dennis Garrett seconded the motion. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Darrell Mendez, Janet Reed, Martin Tucker

Nay: None

Non-Voting Members: Sean Burrage

### **VI. Consideration and Action - Durant Industrial Authority Claims - May 2018 – Chairman Tucker**

A motion was made by Jerry Tomlinson to approve the claims for April. Darrell Mendez seconded the motion. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Darrell Mendez, Janet Reed, Martin Tucker

Nay: None

Non-Voting Members: Sean Burrage

**VII. Consideration and Possible Action in Regard to Project Hickory Industrial Project – Paul Buntz**

Paul Buntz stated he had phone conference with Project Hickory officials recently and everyone seemed satisfied with current terms. Mr. Guzzy, their TIF attorney, suggested some procedural wording changes to the agreement. Dan Batchelor did not see any real issue with the changes. We should know by next week if wording is worked out. At that point, the conditional letter of intent would come back to the DIA board to approve and send through city council. We are still a distance away from forming a TIF committee, though.

**VIII. Consideration of Budget for Industrial Authority for FY 2018-2019 – Paul Buntz**

Paul Buntz explained several budget items. The DIA has a little over a million dollars in CD's. Only a small amount of revenue is currently coming in.

Martin Tucker stated that this budget accounts for 3 years of operations. The DIA does have the revenue from the quarter-cent sales tax, but that can only be used for incentives, not for the salary for a director.

A motion was made by Dennis Garrett to approve the preliminary budget. Janet Reed seconded the motion. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Darrell Mendez, Janet Reed, Martin Tucker  
Nay: None  
Non-Voting Members: Sean Burrage

**IX. Update of Durant Industrial Authority Projects – Paul Buntz**

Paul Buntz handed out a sheet on DIA updates. He also passed out an email from Brandon Wall of Wall Engineering on a bid opening summary for SteelFab Utility Improvements. The DIA committed to SteelFab to provide waste water infrastructure improvements so it must be acted upon soon.

**X. Consider Executive Session for the DIA - Executive Director Job Search (Executive Session Authorized by Title 25, Section 307B.1 of the Oklahoma State Statute) - Chairman Tucker**

A motion to enter into executive session was made by Jerry Tomlinson. It was seconded by Billy Blackburn. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Darrell Mendez, Janet Reed, Martin Tucker  
Nay: None  
Non-Voting Members: Sean Burrage

**XI. Consider Motion to Return to Regular Session - Chairman Tucker**

A motion as made by Janet Reed to return to regular session. A second was made by Darrell Mendez. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Darrell Mendez, Janet Reed, Martin Tucker  
Nay: None  
Non-Voting Members: Sean Burrage

**XII. Consideration and Action Pursuant to Item X. Above - Chairman Tucker**

A motion was made by Janet Reed to proceed in hiring an executive director for the DIA. It was seconded by Billy Blackburn. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Darrell Mendez, Janet Reed, Martin Tucker

Nay: None

Non-Voting Members: Sean Burrage

**XIII. Durant Industrial Authority New Business – Chairman Tucker**

None.

**XIV. Adjournment – Chairman Tucker**

A motion was made to adjourn by Darrell Mendez. Jeff Hammock seconded the motion. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Darrell Mendez, Janet Reed, Martin Tucker

Nay: None

Non-Voting Members: Sean Burrage