

Durant Industrial Authority

MINUTES OF THE DURANT INDUSTRIAL AUTHORITY MEETING OF MARCH 14, 2006 AT 7:00 A.M. IN THE DURANT INDUSTRIAL AUTHORITY CONFERENCE ROOM

1. Call to Order – John Cathey.

Chairman Cathey called the meeting to order.

2. Roll Call – Kimberly Bowen.

The following Authority members were present: Ron Bennett, John Cathey, Jim Caudle, Rick Hammel, and Fran Mickle.

The following Authority member was absent: Ron Cross and Greg Massey.

The following support staff members were present: Paul Buntz, Earlene Magouirk, and Kimberly Bowen.

The following support staff member was absent: Tommy Kramer.

The following guest was present: Roger Ford – President, Brandon Wall – Vice President of Engineering, and John Miller – Assistant Branch Manager for NRS Consulting Engineers of Durant.

3. Approval of Minutes of the Regular Monthly Meeting on February 14, 2006. – John Cathey.

Motion was made by Fran Mickle and seconded by Rick Hammel to approve the minutes of the February 14, 2006 Durant Industrial Authority meeting. Motion carried with the following vote:

Aye: Ron Bennett, John Cathey, Jim Caudle, Rick Hammel, and Fran Mickle.

Nay: None

Abstain: None

4. Review the Durant Industrial Authority January 2006 Financial Report – Earlene Magouirk.

The year-to-date operating cash flow for the Durant Industrial Authority is \$145,394. The current Durant Industrial Authority January assets are \$2,097,233.17. Revenues for the month of January totaled \$53,437.93 and January expenses totaled \$31,315.91 to result in a net income of \$22,122.02. The economic development sales tax account 110 December revenue was \$59,566.46 resulting in a total year to date revenue of \$370,837.86 as of January 31, 2006.

5. Consider Approval of Durant Industrial Authority Claims for the Month of February 2006. – John Cathey

John Cathey informed the Durant Industrial Authority of the February claims for payment approval. The payroll claims for the month was \$11,995.01 and the submitted claim reports for January totaled \$30,165.35.

Items discussed were the following expense claims for:

- Oklahoma Economic Development Council - 2006 Annual Legislative Breakfast - \$45.00
- Durant Area Chamber of Commerce – annual membership investment - \$80.00
- James’ Glass, Inc. – Framing of Citation for Chili’s Restaurant Grand Opening - \$154.25

Motion was made by Ron Bennett and seconded by Fran Mickle to approve the claims for the month of January 2006. Motion carried with the following vote:

Aye: Ron Bennett, John Cathey, Jim Caudle, Rick Hammel, and Fran Mickle.

Nay: None

Abstain: None

6. Consider Approval of Execution of Corrected Deed for Best Fenders Products. – John Cathey

John Cathey explained that there was an error in the legal description for the Sullivan building that Best Fenders Products was purchasing and would require a corrected deed.

There was a motion made by Rick Hammel and seconded by Jim Caudle to approve the execution of a corrected deed for Best Fenders Products.

Aye: Ron Bennett, John Cathey, Jim Caudle, Rick Hammel, and Fran Mickle.

Nay: None

Abstain: None

7. Consideration of the City of Durant and Durant Industrial Authority Funds New Investment Policy. – Earlene Magouirk

Earlene Magouirk reviewed the new City of Durant investment policy that will set parameters for the Durant city treasurer and maximize security on city funds through a model policy provided by American Public Treasurers. This new investment policy would allow funds to be invested in Certificate of Deposits in the local banks and provide more options to diversify investments. The new investment policy requires City Council approval if investing with a banking entity outside the city limits. The Durant Industrial Authority has the discretion to determine how their funds should be invested. Ms. Magouirk expected this investment policy to be tabled at the City Council meeting tonight for further analysis. The city of Chickasha is the only known city using a similar policy with a few exclusions. Councilmember Story and Mayor

Tomlinson have recommended sending the new City of Durant investment policy for additional review and seeking input from the local Durant banking entities.

8. Review the Preliminary Design of the Durant Industrial Authority West Industrial Park Master Plan by NRS Consulting Engineers of Durant. – Roger Ford, Brandon Wall, and John Miller.

Roger Ford the President of NRS Consulting Engineers of Durant reviewed the latest design for the Durant Industrial Authority West Industrial Park Master Plan. Mr. Ford discussed the construction of an industrial access road into the property and subdividing the acreage for future development. After several concerns were expressed by the Durant Industrial Authority board members on speculating needs of a future company Mr. Ford suggested the construction of a temporary gravel road straight into the property allowing for a more versatile use to recruit future business. This option would mean less out-of-pocket expense initially with a gravel temporary road, but would result in a larger out-of-pocket expense in the future. Mr. Cathey suggested postponing any action until he could further discuss this development with Tommy Kramer.

1. Old Business.

There was no old business to discuss.

2. New Business.

Earlene Magouirk reviewed the January City of Durant Sales Tax Collection History report. The January 1% city sales tax collected was \$180,454 in 2005 and \$243,744 in 2006 to result in an increase of 35.07%. The dedicated ¼ cent Economic Development sales tax collected for January of 2005 was \$45,113.85 compared to \$60,944.03 in 2006, which resulted in an increase of 35.07%. In the last 24 months, there has been a total collection of \$148,542.97 for the ¼ cent Economic Development sales tax. The Sales Tax Year-To-Date has increased 5.78% in 2006 over the previous year.

3. Adjournment.

A motion was made by Rick Hammel and seconded by Fran Mickle to adjourn. Motion carried with the following vote:

Aye: Ron Bennett, John Cathey, Jim Caudle, Rick Hammel, and Fran Mickle.

Nay: None

Abstain: None